

Nininger Township Building Permit Process

If applying for a mechanical permit i.e. windows, roofs, siding, water heaters, plumbing or furnace, please contact **Inspectron, building inspector, at 651-322-6626.**

Inspectron, Inc. 15120 Chippendale Ave. Suite 202, Rosemount, MN 55068

1. Building permit applications can be obtained online at Niningertownship.com OR from the Planning Commission Chair (John Bremer 651-319-6170) OR Town Board Chair (Bob Rotty 651-470-4792) OR Township Clerk (Margaret Flower 651-260-7126).
2. If an applicant has questions concerning the permit process, the applicant should contact someone listed in number 1.
3. The applicant must complete the building permit application, assemble the building plans and supporting documents for the application. See the Building Permit Application for details. All documents **MUST** be provided before the permit can be approved.
4. The applicant **MUST** attend a Planning Commission meeting to present the application, building plans, and supporting documents to the Planning Commission for pre approval. If pre approval is given, the Planning Commission will send the building permit application to the Building Inspector for review, approval, and processing. This is a prerequisite for the submission of the building permit application to the Town Board.
5. The Building Inspector will review the building permit application, building plans, and supporting documentation for completeness and compliance with applicable ordinances and building codes. If the application is not complete or fully compliant, the Building Inspector will contact the applicant concerning any deficiencies in the application and assist with the resolution of these issues with respect to the application.
6. After the building permit application has been approved by the Building Inspector, the application and associated documentation, inspection card and permit fee, will be provided by the Building Inspector to the office of the Township Attorney. The Town Board Chair will notify the applicant that the building permit will be available at the next town board meeting. The building permit application will receive final approval upon payment of the building permit fee. Make checks payable to Nininger Township.
7. The Building Inspector will inspect the new construction on the applicant's property, in accordance with the approved building permit.

8. Upon passing the inspection, the Building Inspector will issue a certificate of occupancy to the applicant, where applicable.
9. For further questions concerning the building process, see number 1 above.
10. If work is not completed within 365 days, applicant **MUST** contact Nininger Town Board for a 365 day extension.
11. Plan accordingly- **Planning Commission meets the first Monday of the month at 8pm.**
Nininger Town Board meets the third Tuesday of the month at 7pm.
12390 Ivanhoe Way, Hastings, MN 55033

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