

Nininger Township Building Permit Process

1. Building permit applications can be obtained online, or otherwise directly from the Chair of the Planning Commission, Chair of the Town Board, or Township Clerk.

2. If an applicant has questions concerning the permit process, the applicant should contact Nininger Township or attend a Planning Commission or Town Board meeting.

3. The applicant must complete the building permit application and assemble the building plans and other supporting documents for the application.

4. The applicant must attend a Planning Commission meeting to present the application, building plans, and supporting documents to the Planning Commission for preapproval. If preapproval is given, the Planning Commission will send the building permit application to the Building Inspector for review, approval, and processing. This is a prerequisite for the submission of the building permit application to and the approval of the application by the Town Board.

5. The Building Inspector will review the building permit application, building plans, and supporting documents for completeness and compliance with applicable ordinances and building codes. If the application is not complete or fully compliant, the Building Inspector will contact the applicant concerning the deficiencies in the application and the resolution of issues with respect to the application.

6. After the building permit application has been approved by the Building Inspector, the application and associated documents, together with the inspection card and permit fee, will be provided by the Building Inspector to the office of the Township Attorney or to the Chairman of the Town Board. The Township Attorney or the Town Board will then call and advise the applicant that the building permit can be retrieved and the permit fee paid at the next Town Board meeting, at which the building application will receive final approval.

NOTE: The current Nininger Township Attorney is Michael G. Hamilton, Esq.,
Tanner & Hamilton, P.A., 755 Westview Drive, P.O. Box 65, Hastings,
Minnesota 55033; telephone number: (651) 437-8037.

7. The Building Inspector will inspect the new construction at the applicant's property, in accordance with the approved building permit.

8. Upon passing the inspection, the Building Inspector will issue a certificate of occupancy to the applicant, where applicable.

9. As to further questions concerning the building permit process, see number 2 above.

Building Permit Application for Nininger Township

12390 Ivanhoe Way, Hastings, MN 55033

**Please Provide 7 copies of Application and permit information
4 copies of other information**

If any questions, please contact: **Bob Rotty**, Nininger Township Chair 651-470-4792 or
John Bremer, Planning Commission Chair 651-319-6170

Project Address	Street	City	State/Zip	Property Identification Number
Applicant Name	Street	City	State/Zip	Applicant Phone Number
Owner Name	Street	City	State/Zip	Phone
Contractor's Name	Street	City	State	Zip
Contractor's State License Number (required)	Expiration Date		Phone	
Brief Project Description				Completed Value (includes labor and materials)

PROJECT INFORMATION

Permit Type <input type="checkbox"/> Building <input type="checkbox"/> Mechanical <input type="checkbox"/> Plumbing	Project Proposed Use <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Agricultural <input type="checkbox"/> Industrial <input type="checkbox"/> Multi Family (+5) <input type="checkbox"/> Townhouse() Po <input type="checkbox"/> Public	Type of Construction <input type="checkbox"/> Accessory Building <input type="checkbox"/> Addition <input type="checkbox"/> Interior Remodel <input type="checkbox"/> Deck/Porch <input type="checkbox"/> New Construction <input type="checkbox"/> Foundation Only <input type="checkbox"/> Roofing <input type="checkbox"/> Furnace <input type="checkbox"/> Window Replacement <input type="checkbox"/> Repair <input type="checkbox"/> Sprinkler Installation <input type="checkbox"/> Sprinkler Maint/Repair <input type="checkbox"/> Demolition <input type="checkbox"/> Relocation <input type="checkbox"/> Fireplace <input type="checkbox"/> Fence/ Wall <input type="checkbox"/> In Ground Pool <input type="checkbox"/> Above Ground Pool	Zoning District <input type="checkbox"/> A - Agriculture District <input type="checkbox"/> RR - Rural Residential <input type="checkbox"/> FO - Flood Plain Overlay District <input type="checkbox"/> SO - Shoreland Overlay District <input type="checkbox"/> CA - Critical Area Overlay District
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Notice: Separate permits are required for plumbing, heating, fireplace installation, electrical work and installation of the septic system. The permit shall become null and void unless the work or construction authorized by the permit is not commenced within 180 days after its issuance, or if the work authorized by the permit is suspended or abandoned for a period of 180 days after the time the work is commenced.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provision of any other State or Local law regulating construction or the performance of construction. This building permit may be suspended or revoked if the permit has been issued in error or on the basis of incorrect information supplied or in violation of any ordinance or regulation of Nininger Township. All permit fees and other costs to review the application that are incurred by the Township for professional consultants, will be paid prior to issuance of the Building Permit. Interest will not be paid out on escrow dollars and any interest earned on the account will go into the general account for administration fees.

Signature of Applicant (Owner or Contractor)

Date

Make check payable to Nininger Township

Building Permit Approval

By: _____ Date _____
Planning Commission

By: _____ Date _____
Building Official

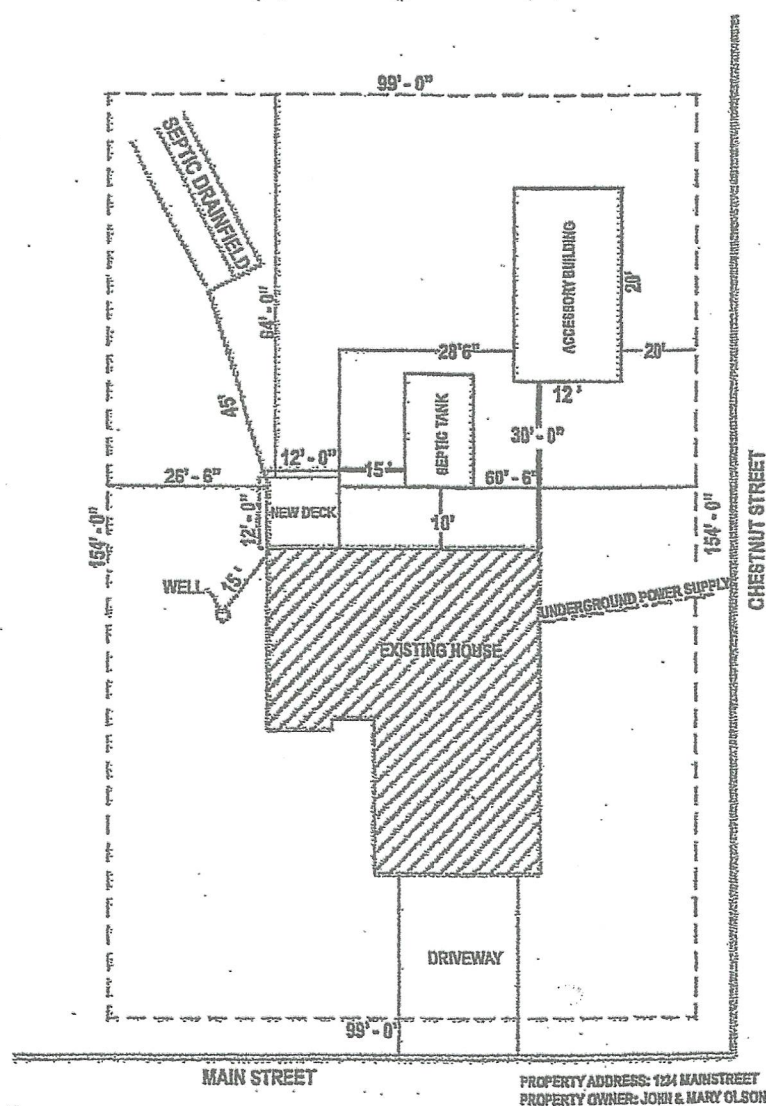
By: _____ Date _____
Town Board of Supervisors

Provide 7 Copies

Site Plan Example

The site plan can be hand drawn but must provide enough detail to insure that the project meets the particular City or Township's Zoning Ordinance. A complete site plan helps the plan review process go smoothly. If the site plan is not complete, the application process may be held up. At a minimum a site plan should show:

- Lot dimensions, address of property, property owner name
- Location and size of the existing structure(s) on the property
- Location and size of the proposed structure and distances to existing structures
- Show setback distances from the rear, side and front property lines or draw plan to scale and include scale.
- Driveway location
- Location of and distance to ponds, lakes, streams or river if any
- Distances from the septic drain-field, septic tank and well if applicable
- Location of and distance to any public right of way or easement



Required Nininger Township Permit Information

Construction Data:

Set Backs	Dwelling Sq. Ft.		
Front_____	Basement_____	Garage Sq. Ft._____	Shed_____
Right Side_____	1 st Floor_____	Porch_____	Other_____
Left Side_____	2 nd Floor_____	Deck_____	
Rear_____	3 rd Floor_____	Height_____	

Property Legal Description: